



# POMONAL

## PRIMARY SCHOOL

## YARD DUTY AND SUPERVISION POLICY

### [PARENTS AND STUDENTS]

Pomonal Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

Teaching Staff and Teaching Aides participate in Pomonal Primary School's yard duty roster and school supervision requirements and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school from 8:45am to 9.00am. After school, staff supervise students at the student pick up area at the front of the school from 3.15 to 3.30pm. If students have not been collected by 3.30pm, parents will be contacted. Students on school grounds outside these times will **not** be supervised.

Parents/Carers are requested to ensure that students do not arrive early or stay late after school unless they are attending after school supervised activities (eg. Art class, Sports, etc.)

Pomonal Primary School has in place a number of internal policies and procedures to respond to specific circumstances and potential risks in schools, including:

- camps and excursions
- first aid
- grounds management and tree maintenance
- student personal property.

School staff, parents and students are encouraged to speak to the Principal if they have any concerns about potential risks at our school, or our duty of care obligations.

This policy was last updated on **November 2020** and is scheduled for review on **November 2021**.